

## HCPS COVID-19 Environmental Cleaning Protocol

### Purpose

To ensure the health and safety of each member of our school family, the process below applies to environmental cleaning indicated when a **Confirmed Positive Case** of COVID-19 has been on any HCPS site including schools, district offices, maintenance facilities and transportation facilities within the applicable time period. All processes that involve COVID-19 cases have been shared with the Department of Health-Hillsborough as the lead agency for case investigation, contact tracing and quarantine decisions. The Department of Health-Hillsborough acts in accordance with guidelines from the State of Florida Department of Health and the Centers for Disease Control and Prevention (CDC).

### Environmental Cleaning Protocol

1. Principal/Supervisor/COVID Lead will communicate the presence of a positive case with a member of the HCPS COVID Team.
  - If less than 24 hours have passed since the person who is diagnosed with COVID-19 has been in the space, it will be environmentally cleaned<sup>1</sup> by District Safety Environmental Team.
  - If more than 24 hours have passed since the person who is diagnosed with COVID-19 has been in the space, regular custodial cleaning and sanitizing will be performed using district purchased supplies.<sup>2</sup>
  - If more than 3 days have passed since the person who is diagnosed with COVID-19 has been in the space, no additional cleaning (beyond regular cleaning practices) is needed.
2. If environmental cleaning is indicated, affected classroom(s) and workspace(s), will be immediately evacuated and students and employees will be relocated.
3. If environmental cleaning is indicated, the Principal/Supervisor/COVID Lead will provide room numbers requiring environmental cleaning to a member of the HCPS COVID Team who will contact the District Safety Environmental Team.
4. As a standard practice, after environmental cleaning is complete, the application will be left to dry overnight.<sup>3</sup>
5. After the application of the disinfectant dries, on-site custodial staff will wipe down all surfaces thoroughly with a dry cloth to remove residue left behind by the disinfectant.
6. If the affected classroom(s) and workspaces have not had contact with a positive case for 24 hours or longer OR if the affected classroom(s) and workspace(s) are closed for 24 hours or longer, the on-site custodial staff will clean and sanitize, as is regular practice, using district purchased and EPA approved disinfectants indicated to combat COVID-19 on surfaces.<sup>3</sup>
7. Common areas such as restrooms, cafeterias, clinics, kitchens, or shared items, which are already routinely cleaned and disinfected, do not require environmental cleaning.

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<sup>1</sup>Environmental cleaning is the use of an EPA approved disinfectant applied with a battery-operated device which applies a fine mist of EPA approved disinfectant on surfaces.

<sup>2</sup>Approved disinfectants include ready-to-use sprays, concentrates, and wipes purchased by the district.

<sup>3</sup>Some spaces may be turned over for wipe down sooner than overnight if the need arises pending approval from the District Safety Office.